



2024/25

DE MONTFORT UNIVERSITY

BOARD OF GOVERNORS – PEOPLE AND CULTURE COMMITTEE CONSTITUTION

A Scope and purpose of the committee

The committee is the *prime mechanism* through which the Board of Governors

member of the committee. The committee may, if it considers it necessary or desirable, co-opt members with particular expertise.

D Quorum

A quorum is three committee members.

E Servicing and support

Servicing will be provided by the Governance Office.

The committee will have access to independent legal advice when required.

F Attendance at meetings

The Executive Director of People Services, the Registrar (Academic) / Secretary to the Board of Governors, the Chief Transformation and Resources Officer and the Pro Vice-Chancellor Education and Equalities, and any other senior members of staff, shall attend meetings where business relevant to them is to be discussed. The Vice-Chancellor may delegate attendance to a nominee should they be unable to attend a meeting.

The attendance of any other member of staff requires the approval of the Chair.

G Meeting schedule

There will be four meetings a year. Additional meetings can also be called at the request of the Chair of the People and Culture Committee, the Chair of the Board of Governors, or the Vice-Chancellor.

H Reporting procedures

The minutes of the People and Culture Committee will be presented to the Board of Governors on a regular basis, in addition to regular updates on business transacted by the committee being provided to the board by the committee chair. Any items requiring Board of Governors' approval in the terms of the Scheme of Delegation will be presented for its consideration.

I Sub-committees

None.

J Approval and revision